



BOMA BUFFALO BOARD MEMBER CRITERIA AND EXPECTATIONS

Thank you for your interest in seeking a position on the BOMA Board of Directors. Below is a list of criteria and expectations that will be considered of each candidate. Although candidates would not be expected to meet all of the criteria, it is the nominating committee's responsibility to use these criteria, in addition to other candidate attributes, to identify and qualify a slate of candidates that best support the mission and goals of the organization.

- A BOMA Buffalo member in good standing.
- In agreement to sign the BOMA Buffalo Acknowledgement of Sexual Harassment, Prevention Policy, Code of Ethics and Conflicts of Interest Policies.
- In agreement to support the mission and values of the organization.
- Available to serve a term of three years, beginning January 1st through December 31st the third year, with the option to be re-elected for a second three-year term.

*****Your term, January 1, 2023 – December 31, 2025*****

- Review Election Timeline
- Available to attend monthly Board Meetings held the last Wednesday of each month, 11:30 a.m. – 1:00 p.m. The meetings are typically held at a downtown Buffalo location, however, meetings dates and locations are subject to change. Lunch is provided.
- Review and understand the Bylaws, Mission Statement and policies.
- In agreement to act as a Board Liaison to a BOMA Buffalo committee.
- Board members are expected to attend all board meetings. If more than 3 unexcused board meetings are missed, it will be addressed by the Executive Committee and subject to dismissal by the Board.
- Board members are encouraged to participate in a minimum of five (5) BOMA Buffalo sanctioned functions each calendar year. This includes monthly member meetings typically held the third Wednesday of each month, the golf outing, holiday celebration, and education seminars. It is important for members to see the support of board members.
- Only two representatives from any one membership entity may serve on the Board of Directors simultaneously. If a new board member changes employment and begins working for a company that currently has two employees serving on the BOMA Buffalo Board, the new board member must resign from the board.

"If you don't know what you bring to the table, you don't get a seat there! Instead of asking for a seat at the table, bring something valuable so they have no option but to ask you to sit down. Always be the person who adds value so that people want to include you in important discussions. Don't feel entitled to be part of the discussion without adding value first."